

Patient Benefit Sample Application Form

Important Information for Applicants

Please note this document is for read-only guidance. All applications must be submitted via Southampton Hospitals Charity's grants portal. The link to the online form is [here](#).

The form is designed to take 30-45 mins to complete. Upon entering the system, you will need to complete the form in one go. Therefore, this sample application form has been provided to help you prepare in advance of submission.

Section One: Applicant Details

First Name

Last Name

Job Title

Email Address

Phone Number

UHS Division (drop down)

Section Two: Project Information

Which programme are you applying for? (drop down)

Project Name (free text)

Please provide a simple name for your project

Ward/Department (free text)

Project Summary (free text) – 50-word limit

Your description should be a layperson's summary suitable for outlining the problem you are trying to solve or the enhancement you wish to make.

Expected Project Duration (drop down)

- 6-12 months
- 12-18 months

Please select which of Southampton Hospitals Charity objectives your project aligns with: (Drop down check box)

- Improve the experience of patients and families and their carers
- Enhance service delivery beyond scope of NHS funding
- Deliver better clinical outcomes

Project Description

Please outline your project and how you plan to deliver it? (free text) – 100-word limit

Please describe what you are applying for and how you plan to deliver the work? Do you have any timescales or key milestones? Do you have any difficulties to overcome? Please outline and explain anticipated outcomes for your application.

What is the evidence of need? (free text) – 100-word limit

Please describe why your proposal is needed and how you identified it.

What is the change you are hoping to see? (free text) – 100-word limit

Please explain the potential impact to help the Charity understand the importance of your proposal. What will be the difference for your intended beneficiaries?

Which beneficiaries will this grant primarily support? (Drop down check box)

If you are able to provide the scale of patient reach, please do so in above text boxes.

- Patients
- Families & Visitors
- NHS Trust Staff
- The wider hospital community

Section Three: Finance Information

Total amount requested

Please insert figure

Is this the full project cost, if not please give details (free text)

Supporting Documentation: Upload Files

Please use the link below to upload supporting documentation. This must include the Cost Breakdown Template [here](#) and the provision of relevant quotes within a 3-month expiry date if applicable.

The Cost Breakdown Template will ask to you select from the following list of cost types:

- Salary
 - Consumables
 - Furnishings
 - Medical Equipment
 - Non-Medical Equipment
 - Services
 - Other
 - IT Hardware or Software
 - Refurbishment
 - Service/Project Delivery
-

Section Four: Impact and Sustainability

How will you evaluate your project? (free text) – 100-word limit

Please explain how you will measure the success of your project and/or how you will gather feedback from beneficiaries.

How do you plan to continue the project's impact or activities beyond the grant funding period? (free text) – 100-word limit

Please explain how you intend to share the learnings and feedback from this project beyond the grant funding period. You may wish to include information on how you plan to ensure proper maintenance of funded equipment/refurbishment if appropriate. Additionally, you may wish to provide information on how you intend to acknowledge the charity's funding

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Find out what's happening at the Charity.

View our newsletter to discover more about the progress of our appeals, what we've funded across the Trust, and what incredible things our community has been doing.

I wish to sign up to Southampton Hospitals Charity's newsletter

Terms and Conditions

Applicants will be asked to agree to the following statement:

I confirm this request for funding aligns with Southampton Hospitals Charity's overall mission and goal to support projects over and above core NHS activity



