

Patient Benefit Guidance Notes

Information for Applicants

The programme reflects our own strategic objective to improve patient care. We welcome applications that will do one or more of the following:



How much is available?

Funding of **up to £25,000** is available for each successful application.

Criteria and eligibility

Your project must:

- Be submitted by a UHS staff member
- Be deliverable within an 18-month period
- The start date must be no earlier than 1st Jan 2025. No retrospective funding can be applied for.

Examples of costs we can and cannot support

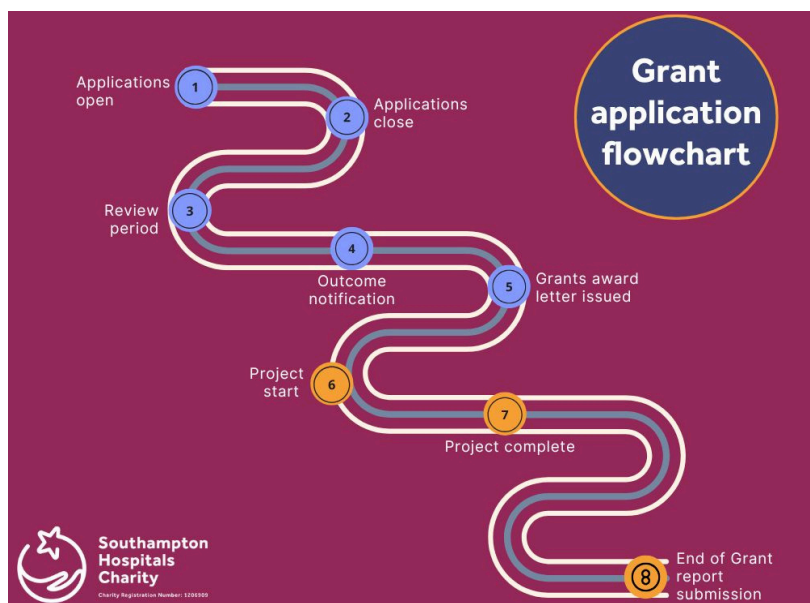
Fundable	Not fundable
✓ Distraction equipment for patients (books, puzzles, games)	✗ Gift vouchers or incentives
✓ Patient support packs	✗ Private treatment
✓ Rehab and gym equipment	✗ Stationery, core NHS supplies
✓ Service innovations	✗ Maintenance costs or back-log maintenance costs
✓ Refurbishment and improvement of areas	✗ New for old (i.e. replacement of equipment that has failed safety measures)
✓ Televisions, furniture	✗ Travel or transport costs
✓ Medical kit and equipment	✗ Scoping, feasibility or design costs
✓ Innovations to get patients home and/or reduce readmission	✗ Individual patient requests (e.g. clothing)

Previously Funded Case Studies

- We've funded **vein finders** for D3 cancer ward. When patients have chemotherapy, their veins can become quite hard and shrink away from the skin, making them hard to find. The Vein Finder is making it easier to get the right vein in the first attempt, radically improving patient experience
- We've funded **60 chairs** for the radiotherapy department split across five waiting areas. They come in a lot of shapes and sizes to suit everyone's needs and were ordered in dementia-friendly colours for the benefit of our patients, families and visitors
- We've funded **therapy activity boxes** for cancer patients. These activities have a huge benefit for our patients as not only can they be used to occupy time but also provide rehabilitation at the same time helping patients to use their upper limbs and achieve some independence with personal care tasks, eating meals etc.

Application process

- All applications must be submitted via our online grants management system
- You can find the link to start your application [here](#)
- A template version of the application is available [here](#).
- An application should take max. 45 mins to complete
- See grant application flowchart below for reference



How will my application be reviewed?

- All applications will be judged competitively on their own merit
- The following criterion will be used:
 1. Strategic Alignment
 2. Quality of applications
 3. Patient Impact
 4. Value for money
 5. Evaluation and sustainability

Application timelines

- The application window will launch on **Monday 18th November**
- The application window will pause for the festive break on **Friday 20th December**
- Applicants should expect to hear outcome notification **within 2 weeks of submission**
- Successful applicants will be issued with a Grant Award Letter

How will I access the funding?

- Successful applicants will be responsible for the ongoing management of the grant
- The Grant Award Letter will detail necessary financial arrangements
- All ordering/procurement is under the responsibility of the applicant
- The Trust will be responsible for raising necessary invoices to the charity for reimbursement

Monitoring and Evaluation

- As a learning organisation impact measurement is important to us.
- All applicants will be asked to complete a short End of Grant Report.

FAQs

Can I submit more than one application?

We will only accept one application per applicant for equity of funding distribution.

Do I need to be a Trust member of staff?

Yes, you must be a UHS staff member

Do I need to use the Trust Procurement system?

Yes. All agreements are made as a strategic partnership with UHS. The charity is unable to fast-track approvals or side-track Trust processes.

My proposal isn't ready yet, will I miss out?

The charity intends to run multiple rounds of the Patient Benefit scheme. Keep an eye on the website for further announcements.

My proposal costs more than £25K, what should I do?

Please contact our dedicated grants@southamptonhospitalscharity.org and a member of the team will get back to you.

I have a question that isn't answered here

Please contact grants@southamptonhospitalscharity.org