

Everyday Impact Fund - Guidance

Guidance for applicants

We encourage applications from all staff groups, departments, and services. This funding is for one-off costs, to improve patient experience or outcomes up to £1,000. This may be kit and equipment, an event, or technology.

The Everyday Impact Fund is open throughout the year, from April 1st via an online application form on our website. As funding is limited, we may close the fund early to applications

The Grants Team aim to assess applications within 3 weeks. During busier times, this may be longer.

Grant criteria

We welcome applications that will do one or more of the following:



Improve the experience of patients and their families or carers



Enhance service delivery beyond the scope of NHS funding



Deliver better clinical outcomes

We cannot fund or subsidise anything that falls under core NHS provision or items required to meet minimum standards for safe and effective care. The table below outlines examples of what we can support and what falls outside our scope.

What we might fund

- Rehab and gym equipment above and beyond NHS provision
- Medical kit and equipment
- Innovations for patient care
- Innovative new software and technology
- One-off events or small projects
- **Examples include:**
 - Wheelchairs, TV, Tens Machine, vein finders, fans, specialist chairs for patients or family members, bereavement books, toys, fans, social groups for long-term patients, one-off wellbeing events for patients / families.

What cannot be funded

- Staff salaries or agency costs
- Travel and transport
- Items for an individual patient
- Replacement of essential medical equipment / equipment which has failed safety inspections
- Ongoing maintenance costs of equipment
- Stationery, core NHS supplies or equipment, any items that NHS as an employer or service provider should provide
- **Examples include:**
 - Resources for staff, cleaning or hygiene products, ongoing running costs, PPE, uniforms, clothes.

What to prepare before applying for funding

Before submitting your application, please make sure you have the following information.

- Accurate costings with quotations as relevant
- The Cost Centre against which a grant can be paid
- A clear description of the project; why it is needed and the impact it will have
- Care Group Manager's name, title and contact details.
- UHS Division
- Ward / Department
- Relevant procurement Restrictions

What happens if I am awarded funding?

You will be notified by a member of the Grants Team and will receive a Grant Award Letter to the email address provided in the application. This will confirm the amount awarded and include all relevant payment information. Funds will be transferred directly to the Trust via the Cost Centre supplied, and you will be notified once the transfer has been completed. Please note this may take up to six weeks from the original notification. Once awarded, you should work with your budget holder to arrange the purchase of items through internal UHS procurement systems. Please note that we cannot reimburse individuals for personal expenditure; all payments must be made through the Cost Centre.

What happens if my application is unsuccessful?

The Grants Team will provide feedback on why your application was not awarded funding. You can apply in the next funding round or look at our other grant funding programmes.